

For office use only:

Project: _____

Borough: _____

Start date: _____

End date: _____

Reference check

DBS complete

VOLUNTEER APPLICATION FORM

Box Up Crime works with volunteers to rebuild misguided dreams



PERSONAL DETAILS

Full name

Address

(including postcode)

Telephone

Mobile

Email

APPLICATION DETAILS

Position applied for

Your availability

Borough

Newham Islington Camden Tower Hamlets Hackney Havering

Southwark Lewisham Greenwich Lambeth Redbridge Barking & Dagenham

Preference – School Session/Community Session

Why do you want to volunteer with Box Up Crime?

Relevant experience, courses, skills, team work?

Please continue on a separate sheet if you wish

Do you have a driving license?

Yes No

If yes, do you own a car?

Yes No

How did you hear about us?

CHILD PROTECTION

As a volunteer with Box Up Crime you will come into contact with young people under the age of 18. For this reason it is necessary for us to obtain a Criminal Records Bureau Enhanced Disclosure for you.

Do you wish to declare anything in advance that may be included upon your CRB disclosure? Yes No

Declaration

Yes No

REFERENCES

Please provide contact details for two people who will offer references to support your application. They can be employers, tutors, work colleagues, church leaders etc. but NOT family.

Referee one

Name

Tel

Email

In what capacity do you know referee one?

Referee two

Name

Tel

Email

In what capacity do you know referee two?

EQUALITY AND DIVERSITY

The information in this section is used only for the purposes of ensuring the effectiveness of our Equal Opportunities Policy.

Gender F M Other (specify)

Gender

Age group

16-20

21-30

31-50

51-60

61-70

71+

How would you describe yourself?

These categories of ethnic origin are recommended by the Commission for Racial Equality as the most appropriate for monitoring the UK. We recognise that the specific categories may not be appropriate for everyone. If this is the case please use the last box

Asian or Asian British:

Indian

Pakistani

Bangladeshi

Any other Asian background

(Please specify)

Black or Black British:

Black Caribbean

Black African

Any other Black background

(Please specify)

Mixed:

White:

White British

White Irish

Any other white background

(Please specify)

Chinese or other ethnic group:

Chinese

Any other Ethnic background

(Please specify)

Do you consider yourself to have a disability/impairment?

If yes, please specify

Yes No

If yes, do you have any particular needs in relation your disability/impairment?

Please discuss these with our Office Manager, Emma, on info@boxupcrime.org.

Yes No

VOLUNTEER CODE OF PRACTICE

To ensure that all Box Up Crime volunteers understand our expectations of them the following code of practice applies to all volunteer work. It is intended to ensure the safety of young people, volunteers and Box Up Crime staff when working together on BOXUP CRIME projects.

Failure to adhere to this code of practice could result in your status as a registered volunteer with Box Up Crime being withdrawn. If you sign the declaration below, you are agreeing to abide by this code of practice.

1. Only approved and registered volunteers can work on Box Up Crime projects. You cannot bring along unapproved and unregistered volunteers with you.
2. All volunteers must ensure that they do not do or say anything to undermine or damage Box Up Crime's stakeholder relationships or its reputation.
3. All volunteers cannot and must not make commitments on behalf of Box Up Crime, conduct any business on their own behalf whilst engaged in an Box Up Crime project, or represent themselves as anything other than a volunteer.
4. All volunteers must abide by Box Up Crime values when working with young people, Box Up Crime staff, teachers, police and other stakeholders. This includes showing respect at all times, listening when others are speaking, not using inappropriate language or innuendo, not behaving in an inappropriate manner and being punctual.
5. All volunteers must work under the direction and authority of the lead BOXUP CRIME youth worker present on the project and be willing to accept instruction, advice and guidance.
6. All volunteers must work as part of a team and respect other team members.
7. All volunteers will be subject to regular reviews with the lead Box Up Crime coordinator to whom they are assigned to discuss any issues, learning points and successes.
8. Volunteers should never work on their own with young people with Box Up Crime projects.
9. Volunteers must dress appropriately – no revealing clothing, expensive jewelry or clothing that may cause offense.
10. Volunteers must never promise confidentiality to a young person.

Please sign below if you have read and understood the above terms and code of practice.

Signature

Date

If anything is unclear, please contact our designated or deputy safeguarding leads on info@boxupcrime.org.

DECLARATION

I understand that any offer of volunteering with Box Up Crime is subject to satisfactory references and CRB Extended Disclosure and may be withdrawn at any time.

In accordance with the 1998 Data Protection Act, I agree that Box Up Crime may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form can be stored on both manual or computer files. It will be held securely and only accessed by authorised personnel.

Signature

Date